

**IN-YEAR ADMISSION FORM**

To register your application you should complete this form and return it to the Admissions Officer at the above address.

<b>FOR OFFICE USE ONLY</b>		
Date Request Received: Date Receipt Sent:	Date School Contacted: Date Reference Received:	Board Room Booked For: Booking Confirmed:
Comments:		
Date: .....		

<b>Details of student</b> Surname Forenames	Date of Birth	Gender: M / F
	Year Group	Current school

Reason for transfer:

**Have you informed your child's current school of your intention to move him/her should your application be successful? Yes/No (We will need to contact them for a reference.)**

<b>Harris siblings</b> Name/s Tutor Group/s	Date/s of Birth
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**Student's Home Address**

Postcode Home Telephone no Mobile

**Home local authority** (Bexley, Bromley, Greenwich etc)

<b>Details of Parent 1</b> Title Initials Surname	<b>Details of Parent 2</b> Title Initials Surname
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<b>Address of Parent 1</b> (if different from student's address)  Postcode	<b>Address of Parent 2</b> (if different from Parent 1)  Postcode
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Home Tel: Mobile:	Home Tel: Mobile:
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Email address:	Email address:
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Relationship to student	Relationship to student
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Information about the student to be sent to this parent? Yes/No	Information about the student to be sent to this parent? Yes/No
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To be used as Emergency Contact? Yes/No	To be used as Emergency Contact? Yes/No
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Employer	Employer
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Work Tel:	Work Tel:
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<b>Other Emergency Contact:</b> Name Relationship to student	
Home Tel: Mobile:	Work Tel:

<b>Other relevant contact (eg parent's partner)</b> Name	Relationship to student
	To be used as Emergency Contact? Yes/No

Address  Post Code	Home Tel:  Mobile:  Work Tel:
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<b>Medical Details</b> Has the student any medical condition we should know about? E.g. asthma, epilepsy:			
Give details of any medication:			
Doctor's name and name of practice:			
<b>Ethnic Origin of Applicant</b> If descended from more than one ethnic or racial group, please tick the group to which you consider you belong, or use the 'Any other' box.			
<b>White</b>	<b>Tick Below</b>	<b>Asian or Asian British</b>	<b>Tick Below</b>
British		Indian	
Irish		Pakistani	
Any other white background		Bangladeshi	
		Any other Asian background	
<b>Mixed</b>		<b>Black or Black British</b>	
White and Black Caribbean		Caribbean	
White and Black African		African	
White and Asian		Any other black background	
Any other mixed background		Chinese or other ethnic group	
		Chinese	
		Any other	
<b>Is your child identified as EAL (English as an alternative language) Yes/No</b> If Yes, how would you categorise their level: 1 & 2 struggling with English and need support 3 & 4 No need for support			
Level 1 <input type="checkbox"/>	Level 2 <input type="checkbox"/>	Level 3 <input type="checkbox"/>	Level 4 <input type="checkbox"/>
<b>First language spoken at home (please tick)</b>			
Bengali <input type="checkbox"/>	Cantonese <input type="checkbox"/>	English <input type="checkbox"/>	Greek <input type="checkbox"/>
Punjabi <input type="checkbox"/>	Spanish <input type="checkbox"/>	Turkish <input type="checkbox"/>	Urdu <input type="checkbox"/>
			Gujerati <input type="checkbox"/>
			Other <input type="checkbox"/>
			Hindi <input type="checkbox"/>
			Italian <input type="checkbox"/>
<b>Religion (please tick)</b>			
Christian <input type="checkbox"/>	Hindu <input type="checkbox"/>	Jewish <input type="checkbox"/>	Sikh <input type="checkbox"/>
			Other <input type="checkbox"/>
			No Religion <input type="checkbox"/>
<b>Special Educational Needs</b> Does the applicant have a learning difficulty? Yes/No If yes, give brief details below		Is the applicant dyslexic? Yes/No If yes, has she/he been assessed? Yes/No	
School Action <input type="checkbox"/> School Action Plus <input type="checkbox"/> Statemented <input type="checkbox"/>		By whom?	
Is the applicant statemented? Yes/No If Yes, give date of statement:		Date of assessment	
<b>Has this student ever been temporarily or permanently excluded from school: Yes/No</b>			
Fixed Term Exclusion <input type="checkbox"/> Permanent <input type="checkbox"/> Periods/Reason:			
<b>Please inform the Academy should any of the above details change.</b>			

**Please enclose the following information with this application form: proof of residence (e.g. council tax / tenancy agreement), proof of age (e.g. birth certificate / passport) and a copy of your child's latest school report.**

<b>Academy Agreement</b>	
As parent(s) of the applicant I/we will: (delete as necessary)	
<ul style="list-style-type: none"> <li>Support the Academy in general policy including the maintenance of discipline and ensure that my/our son/daughter abides by the Academy rules.</li> <li>Ensure uniform is worn correctly at all times.</li> <li>Provide feedback to staff on my/our son's/daughter's completion of homework.</li> <li>Attend Academy activities including Parents' Evenings, Celebration of Achievement, etc</li> <li>Give positive support to my/our son/daughter and provide, where possible, an environment supportive of study at home.</li> <li>Help to motivate my/our son/daughter towards improving academic performance.</li> <li>Promote excellent attendance and punctuality and inform the Academy of any reason for absence on the first day of that absence.</li> <li>Ensure holidays are not taken during term time.</li> <li>Support the completion of homework and coursework and sign the Diary Planner every week.</li> <li>Inform the Academy of any difficulties which may affect my/our son's/daughter's learning whilst at Academy.</li> <li>Support my/our son's/daughter's intention to continue in full time education or training up to the age of 18.</li> <li>Give permission for the Academy to store data on my/our son/daughter.</li> <li>Give permission for the Academy to use photographs and film footage of my/our son/daughter in an Academy context for possible public circulation.</li> <li>Inform the Academy in writing if it is decided to exercise the right to request withdrawal from sex education or RE lessons.</li> <li>Conform to the protocols for security and access required for the ICT network.</li> <li>Ensure all work submitted by my/our son daughter and particularly coursework submitted for examination units is my/our son's/daughter's own work and includes no form of plagiarism.</li> <li>Ensure my/our son/daughter does not bring into the Academy anything which is dangerous, illegal or against Academy rules, including drugs, knives or any implement which could be used as a weapon, or a mobile telephone.</li> </ul>	
Parent Signature _____	Date _____
Parent Signature _____	Date _____

**ANY FALSE OR WITHHELD INFORMATION COULD HAVE A SERIOUS IMPACT ON YOUR APPLICATION BEING PROCESSED.**